



NAURU

MARITIME ADMINISTRATION

PROCEDURES FOR SINGLE DELIVERY VOYAGE (SDV) REGISTRATION (NMA_P4 (Rev.2))

A. PURPOSE:

To provide guidance on the procedures to register vessels under Single Delivery Voyage registration with the Nauru Maritime Administration (NMA).

B. REFERENCES:

- a) Shipping (Registration of Foreign Vessels) Act 2018 of Nauru
- b) Shipping Procedures NMA_P6 – Certificates of Endorsement (COE)
- c) Shipping Circular NMA_C1-1 – Minimum Safe Manning
- d) Shipping Circular NMA_C1-2 – Minimum Safe Manning for Fishing Vessels
- e) Application Form NMA-1_REG

C. INTRODUCTION:

- 1) SDV registration applies for vessels that are engaged in a single voyage from port A to port B without conducting any commercial activity and without any passengers or cargo. Certain exemptions may be granted for such voyages on condition that there is no compromise to the crew and vessel's safety.
- 2) Upon acceptance of the applicable fee, a user-ID and password will be provided for the registration to be applied on-line. The same login may be used to also apply for Nauru COE (refer to reference (b)) and for submission of future applications for new vessel registration(s) and/or COE(s).

D. DOCUMENTS REQUIRED FOR REGISTRATION:

The following may be submitted to the NMA via email at flag@naurumaritime.com

- 1) Executed application Form NMA-1_REG printed from online submission.
- 2) Existing Registry and Statutory Certificates, and Continuous Synopsis Record (CSR) File (where applicable) for existing vessels.
- 3) Notarized copy of Bill of Sale (BoS) and/or Memorandum of Agreement (MoA) and/or Sales & Purchase Agreement (SnP) (existing vessels) or Builder's Certificate / Builder's Contract (new buildings).
- 4) Power of Attorney to the executor of the BoS / MoA / SnP if the executor is not the previous owner as indicated in Form NMA-1_REG and the existing Certificate of Registry.
- 5) Confirmation (by letter or email) from vessel's Recognised Organisation (RO) that:
 - a) Change of flag survey is in progress of being arranged (existing vessels); or
 - b) Survey and statutory certification will be carried out on behalf of Nauru (new buildings)

- 6) Company Certificate of Incorporation or Certificate of Good Standing of the Registered Owner. This should be substituted with a valid Passport where the registered owner is an individual rather than a corporate entity.
- 7) Power of Attorney to the Applicant and Applicant's Passport or ID (required only if the applicant is not the registered owner or Director of the owning company).
- 8) Copy of current Crew List (for manned vessels under own power).

The NMA reserves the right to request for additional documents not mentioned above where it deems necessary.

Once the documents are verified and confirmed in order, the NMA shall advise the registration details and provide notice of payment for the applicable fees.

Upon receipt of the applicable fees, the Provisional Registry Certificate(s) for SDV – Certificate of Registry, Minimum Safe Manning Certificate (if applicable), and Ship Radio Station Licence (if applicable) shall be issued with maximum of 3 months validity. Extension of SDV validity may be granted for valid reasons.

E. MINIMUM SAFE MANNING AND CERTIFICATES OF ENDORSEMENT

- 1) All Officers working on Nauru-registered vessels are required to hold the appropriate Certificates of Endorsement (COE) issued by the NMA. There is no restriction on crew nationality.
- 2) The NMA does not issue seaman book to foreign nationalities and seafarers are allowed to carry their own national / foreign seaman book.
- 3) For more information on COE application, please refer to Shipping Procedures NMA_P6
- 4) Nauru's minimum safe manning scale can be found in Shipping Circular NMA_C1-1 or at: <http://www.naurumaritime.com/shipmanningtool>. For fishing vessels, please refer to Shipping Circular NMA_C1-2.

F. APPLICATION FORMS AND CONTACTS

All application forms can be downloaded from our website at: <http://www.naurumaritime.com/forms>

Please do not hesitate to contact the NMA at flag@aurumaritime.com