



# NAURU

MARITIME ADMINISTRATION

## PROCEDURES FOR BAREBOAT CHARTER IN REGISTRATION (NMA\_P2 (Rev.6))

### A. PURPOSE:

Guidance on the registration procedures for Bareboat Charter In (BBC-In) vessels.

### B. REFERENCES:

- 1) Shipping (Registration of Foreign Vessels) Act 2018 of Nauru
- 2) Shipping Procedures NMA\_P6 – Certificates of Endorsement (COE)
- 3) Shipping Circular NMA\_C1-1 – Minimum Safe Manning
- 4) Shipping Circular NMA\_C1-2 – Minimum Safe Manning for Fishing Vessels
- 5) Application Form NMA-1\_REG
- 6) Shipping Circular NMA\_C9 – Radio Accounting Authority and PSA for Inmarsat

### C. INTRODUCTION:

Bareboat Charterers are able to register their chartered vessels with the Nauru Maritime Administration (NMA) after obtaining consent from the underlying flag.

Where activation of Inmarsat Terminal(s) is/are required, please contact Nauru's authorized PSA and AA to have it arranged after being assigned a Nauru Call Sign and MMSI Number. This should preferably be completed prior to the activation of vessel registration to avoid delays (please refer to Shipping Circular NMA\_C9 at <https://naurumaritime.com/circulars>).

### D. PROCEDURES:

- 1) The Bareboat Charterer shall request from the vessel's underlying flag for consent to suspend the vessel's registration and Bareboat Charter Out the vessel to register under Nauru for BBC-In registration.
- 2) Initially, the vessel will be registered under Provisional status and later transferred to Permanent status upon satisfying the registration requirements.
- 3) Upon acceptance of the applicable fee, a user-ID and password will be provided for the registration to be applied on-line. The same login may be used to also apply for Nauru COE (refer to reference (b)) and for submission of future applications for new vessel registration(s) and/or COE(s).

### E. DOCUMENTS REQUIRED FOR SUBMISSION:

The following may be submitted to the NMA via email at [flag@naurumaritime.com](mailto:flag@naurumaritime.com)

#### 1) FOR PROVISIONAL REGISTRATION

- a) Executed application Form NMA-1\_REG.

- b) Existing Registry and Statutory Certificates, and Continuous Synopsis Record (CSR) File (where applicable) for existing vessels.
- c) Letter of Consent or Suspension Certificate from the underlying flag.
- d) Confirmation (by letter or email) from vessel's Recognised Organisation (RO) that change of flag survey is in progress of being arranged.
- e) Evidence of P&I cover (refer to Shipping Circular NMA\_C15 for list of recognised P&I clubs) in any of the following formats:
  - i) Letter of Entry or Certificate of Entry
  - ii) Conditional / Provisional P&I Cover (pending submission of Provisional Certificate of Registry to the P&I club)
- f) Notarised copy of Bareboat Charter Agreement.
- g) Certificate of Incorporation or Certificate of Good Standing of the Bareboat Charterer.
- h) Certificate of Incumbency of the Bareboat Charterer.
- i) Applicant's Passport or ID (should be a director of the Bareboat Charterer), otherwise a Power of Attorney to the applicant signed by a director shall be submitted.

Once the documents are verified and confirmed in order, the NMA shall advise the registration details and provide notice of payment for the applicable fees.

Upon receipt of the applicable fees, the Provisional Registry Certificate(s) – Certificate of Registry, Minimum Safe Manning Certificate (if applicable), and Ship Radio Station Licence (if applicable) shall be issued with 6 months validity, during which the following are to be submitted **before the expiry of the Provisional registration** for conversion to Permanent registration:

## 2) FOR PERMANENT REGISTRATION

- a) Original Letter of Consent or Suspension Certificate from the underlying flag, unless this is issued only in electronic format.
- b) Copy of GA Plan.
- c) Copy of Full-term Statutory Certificates issued by RO.
- d) Copy of current Crew List (if applicable).
- e) Copy of P&I Certificate of Insurance (if not submitted earlier).
- f) Copy of Continuous Synopsis Record (CSR) File (if applicable - refer to Shipping Circular NMA\_C3).
- g) Copy of LRIT Conformance Test Report (if applicable - refer to Shipping Circular NMA\_C8).

- h) Copy of Bunker Convention Blue Card (if applicable - refer to Shipping Circular NMA\_C22).
- i) Copy of Civil Liability Convention Blue Card (if applicable - refer to Shipping Circular NMA\_C25).
- j) Copy of Wreck Removal Convention Blue Card (if applicable - refer to Shipping Circular NMA\_C26).
- k) Copy of COSPAS SARTSAT EPIRB Registration Certificate (if applicable - refer to Shipping Circular NMA\_C7).
- l) Copy of Financial security cover for MLC 2006 Regulation 2.5.2 Standard A2.5.2 and Regulation 4.2 Standard A4.2.1 (if applicable - refer Shipping Circular NMA\_C23).

#### **F. MINIMUM SAFE MANNING AND CERTIFICATES OF ENDORSEMENT**

- 1) All Officers working on Nauru-registered vessels are required to hold the appropriate Certificates of Endorsement (COE) issued by the NMA. There is no restriction on crew nationality.
- 2) The NMA does not issue seaman book to foreign nationalities and seafarers are allowed to carry their own national / foreign seaman book.
- 3) For more information on COE application, please refer to Shipping Procedures NMA\_P6
- 4) Nauru's minimum safe manning scale can be found in Shipping Circular NMA\_C1-1 or at: <http://www.naurumaritime.com/shipmanningtool>. For fishing vessels, please refer to Shipping Circular NMA\_C1-2.

#### **G. APPLICATION FORMS AND CONTACTS**

All application forms can be downloaded from our website at: <http://www.naurumaritime.com/forms>

Please do not hesitate to contact the NMA at [flag@aurumaritime.com](mailto:flag@aurumaritime.com)

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