



NAURU

MARITIME ADMINISTRATION

PROCEDURES FOR CHANGE OF REGISTERED OWNER (NMA_P8 (Rev.0))

PURPOSE:

To provide guidance on the procedures for change of Registered Owner for a Nauru-flagged vessel.

A. COMPLIANCE SCREENING

1. The new Registered Owner and its beneficial owners are subject to due-diligence and compliance screening to ensure that the change will not expose the Nauru Administration to regulatory, reputational, or compliance risks.
2. In the event where the new Registered Owner is a company or other legal entity, a complete shareholding structure chart shall be provided, clearly identifying all direct and indirect shareholders and the ultimate beneficial owner(s).

B. DOCUMENTS TO BE SUBMITTED PRIOR TO ACTIVATION OF REGISTRATION UNDER NEW REGISTERED OWNER

1. [Form NMA-1 REG] Application
2. [Form NMA-10 BOD] Beneficial Ownership Declaration Form
3. Certificate of Incumbency
4. Certificate of Incorporation / Good Standing
5. Applicant's Passport or ID
6. Power of Attorney to Applicant (required only where the Applicant is not a Director)
7. Notarized Bill of Sale
8. Protocol of Delivery and Acceptance (if available)

C. DOCUMENTS TO BE SUMITTED AFTER ACTIVATION OF REGISTRATION UNDER NEW REGISTERED OWNER (WHERE APPLICABLE)

1. P&I Certificate of Insurance with the assured being the new Registered Owner
2. Financial Security in respect of Shipowners' Liability as required under Regulation 4.2, Standard A4.2.1 Para 1(b) of MLC 2006, as amended (refer to Circular NMA C23)
3. Financial Security in respect of Seafarer Repatriation costs and liabilities as required under Regulation 2.5.2, Standard A2.5.2 of MLC 2006, as amended (refer to Circular NMA C23)

4. H&M Insurance with the assured being the new Registered Owner for vessels intending to register a Mortgage (refer to Procedure NMA P5)
5. Certificate of 406 MHz Beacon (EPIRB) Registration Certificate (refer to Circular NMA C7)
6. Crew List (where there are officers serving on board)

D. APPLICATIONS REQUIRED BY NEW REGISTERED OWNER (where applicable)

1. [FORM NMA-6 CSR-A] Amendments to the Continuous Synopsis Record (CSR), for issuance of next CSR
2. Certificate of Endorsement (COE) for each officer as per Crew List
3. Bunker Convention Blue Card by P&I insurer (refer to Circular NMA C18), for issuance of Bunker Convention Certificate (BCC)
4. Wreck Removal Blue Card by P&I insurer (refer to Circular NMA C19), for issuance of Wreck Removal Convention Certificate (WRCC)
5. Civil Liability Convention Blue Card by P&I insurer (refer to Circular NMA C11), for issuance of Civil Liability Certificate (CLC)
6. [Form DMLC] (refer to Circular NMA C23), for issuance of Declaration of Maritime Labour Compliance Part I (FORM NMA-14 DMLC I)

E. REGULAR UPDATES REQUIRED BY NEW REGISTERED OWNER (where applicable)

1. An updated Crew List should be submitted whenever there are changes to the crew
2. Renewed P&I Certificate of entry and relevant Blue Cards shall be submitted prior to the expiry of the present cover
3. Any changes to the Directors and/or Shareholders of the Registered Owner must be notified no later than 30 days of the change being filed.
4. A recent Company Certificate of Incumbency of the Registered Owner issued within three (3) months of submission shall be submitted prior to renewal of the vessel's registration.

F. NOTES

1. All Forms may be downloaded at: <https://naurumaritime.com/forms>
2. All Circulars may be downloaded at: <https://naurumaritime.com/circulars>
3. All Procedures may be downloaded at: <https://naurumaritime.com/procedures>

Please do not hesitate to contact the administration at flag@naurumaritime.com for any queries.